



VOLUNTEER FACT SHEET

PLEASE READ FIRST, BEFORE COMPLETING APPLICATION

Thank you for your interest in volunteering at Girls Rock! Roanoke. We need reliable, dedicated and enthusiastic people like YOU for our camp to succeed. Thank you for offering your time, skills and positive energy!

Before and during Girls Rock camp there are many important volunteer positions that need to be filled. Most of these positions do not require musical ability, and many are open to people of any gender identity. All prospective volunteers must go through our review process, provide references, and attend information sessions and trainings in order to volunteer. Those working directly with youth **must** also undergo a criminal background check, according to Virginia law.

Please submit your volunteer application **early**. While we will accept volunteer applications on a rolling basis, those wishing to volunteer DURING Rock camp (July 10-14 and July 17-21, 2017), must submit their application no later than **May 30, 2017**.

Please complete and mail your application to:
Girls Rock Roanoke, PO Box 4242, Roanoke, VA 24015
Or email it as an attachment to:
girlsrockroanoke@gmail.com

The criminal background check needs to be mailed to the Girls Rock address.

VOLUNTEER ORIENTATION SESSION

People volunteering during the week of camp will be required to attend a **mandatory orientation and planning meeting** prior to camp week.

Band managers, assistants and instructors: Monday, June 19 (6-9pm) @ Community School
All other volunteers: Thursday, June 22 (6-9pm) @ Community School

BACKGROUND CHECKS AND/OR REFERENCES

Girls Rock! Roanoke conducts annual background checks on all volunteers working directly with campers in order to ensure the safety of our campers. Background checks are conducted by the Virginia Department of Social Services/Child Protective Services Registry and include a Social Security trace, US criminal search, and national sex offender registry search. You may view the SP167 form at this URL:

<https://www.med-ed.virginia.edu/handbook/pdf/HISTORY.PDF>

The form is also posted on the Girls Rock Roanoke website. All background check-related personal information is kept confidential by the agency. Your background check **MUST** be notarized.

Please submit your application, completed and NOTARIZED background check to Girls Rock Roanoke, along with the \$16 fee. (Waived for returning volunteers). We have notaries in our organization, just ask! You will then be contacted by our staff for a personal interview.

POSITION AVAILABILITY

We need lots of help to make Girls Rock camp happen. However, we have a limited number of spaces for certain positions including band manager, band assistant, instrument instructor and workshop leader. If you are interested in one of these jobs PLEASE APPLY EARLY!

NON-DISCRIMINATION POLICY

Girls Rock Roanoke does not discriminate on the basis of race, religion, national and/or ethnic origin, marital status, sexual orientation, body type, physical ability, gender expression, or other individual identities in the administration of any of its educational programs, admissions policies, scholarships, and other camp-related policies and programs, as well as volunteer policies and activities. All camp activities will promote and maintain the personal and emotional safety of all campers and staff.

Girls Rock Roanoke welcomes individuals who identify as female (regardless of the sex assigned them at birth) and individuals who were raised/socialized as female (regardless of current gender identity) to apply for leadership positions within the organization. Individuals of any gender may apply for non-leadership positions. Please see the Volunteer Position Descriptions section for a list of these positions and their responsibilities and expectations.

A special note to male-identified volunteers: Girls Rock Roanoke is primarily led by and for women and girls. We also value diversity, inclusion, and sensitivity toward all individuals, regardless of gender identity or expression. The organization welcomes the support of male-identified allies and expects male-identified allies who would like to volunteer to respect the importance of leadership by women. (*Thank you to Girls Rock! DC for developing and sharing this policy.*)

VOLUNTEER POSITION DESCRIPTIONS

Band Managers

This is one of the most rewarding volunteer positions at Girls Rock Roanoke camp! This full-time role includes facilitating the creative process with a group of four to five girls that form one band. Band Managers work closely with their band, helping campers write, practice, and perform a song at the final Showcase. Band Managers assist campers with everything from plugging in to singing in tune, from the early songwriting stages to their final dress rehearsal. Ideally, Band Managers should have experience playing an instrument (guitar, bass, keyboards or drums) in a band and some songwriting experience. Together with other camp counselors and band assistants, Band Managers also provide advice and support to campers that are dealing with low self-esteem, personal and interpersonal issues. Previous experience working with children is a plus. We have twelve band manager positions available. (stipend \$200)

Band Assistants

Band Assistants support Band Managers and campers in multiple ways throughout the camp week – anything from song-writing and band practice to assisting with camp workshops and camper needs. Band assistants will gain leadership and collaboration skills while mentoring campers. Music experience is not necessary but is a plus. This position has flexible hours, but ideally Band Assistants will be available at least ½ of each camp day. (stipend \$100)

Instrument Teachers

There are 5 instruments taught at camp: guitar, bass, keyboards, drums & vocals. Instrument Teachers should have basic proficiency in at least one of these instruments and have a broad enough knowledge base to be able to break down fundamentals in a language relevant to campers ages 8-16. Remember that the skill level of our campers will vary – some have been taking lessons for years while some may have no experience at all. This is a great opportunity to share your love of music and your awesome skills with young girls. Previous experience being in a band or working with children is a plus. Hours for these positions have some flexibility. (stipend \$100)

Teen Mentors

There are a limited number of these positions for girls ages 16-18 (at the time of camp) who are interested in gaining leadership and collaboration skills while mentoring younger girls. Teen mentors support band managers and assistants, help lead activities and provide lots of encouragement to campers. This is a great opportunity for mature teens. Music experience is not necessary but is a plus. This position requires one week of full-time volunteering at Girls Rock camp, week one, July 6-10 (there are no teen mentors during camp week two).

Workshop Leaders

Do you have an area of expertise to share? Consider leading a workshop for our campers. Workshops are specialized classes that last 1- 1.5 hours. Workshop topics might include: gender roles & sexism, media literacy, girls and women in music history, careers in music, financial literacy, body confidence, building positive relationships, social justice education, self-defense, stage presence, songwriting, tech-talk, DJing, audio-recording, screen printing, DIY clothes, zine-making, button-making, poster and flyer-making, and MORE. We are interested in your ideas! Please contact us if you want to be involved.

Performers

We're looking for women musicians, singers, bands, spoken word artists, and DJs who can perform for campers. Join us for our lunch hour and inspire our young rockers!

Boys Rock for Girls Rock

Boys Rock for Girls Rock (BRGR) provides an opportunity for male-identified folks to support girls and women who want to rock! BRGR helps with fundraising, serves as a fan club, and provides support with planning, gear, logistics, recruiting, etc... Contact us for more info.

Other Volunteer Positions

In addition to the roles listed above, we have a number of other volunteer positions available. We need help with the following: preparing workshop materials, gear coordinator, setting up and breaking down instruments (Roadies!), organizing our lunch time performances, organizing our volunteer staff, procuring and organizing food and drinks for our camp staff, posting flyers, producing a Rockin' Camp Guide for campers, putting together our Camp zine, putting together camper Swag Bags, photographer and videographer, website development, staffing our final Showcase performance, fundraising, and marketing. We could also use assistance running errands and completing basic administrative tasks.

We also welcome new ideas! If you know a role you can play to support Girls Rock Roanoke that isn't mentioned here, please let us know! We welcome your participation!

NEXT STEPS:

- 1) Print and fill out the Application Form
- 2) Print and fill out the Background Check Form, & have it notarized
- 3) Mail or email forms (and \$16) to

**Girls Rock Roanoke
PO Box 4242
Roanoke VA 24015**